

## Bishop Kelly High School Course Change Request

1. This is a request form only. There are no guarantees that your request will be granted.
2. You must remain in assigned classes until notified by your counselor.
3. Course change requests will be processed as quickly as possible.
4. Every attempt will be made to balance numbers in classes to enhance learning environment.
5. Please do not interrupt teachers during direct instruction class time for signatures.
6. No changes will be made after the first nine (9) days of the semester.
7. It is extremely important for you to be aware of graduation and college entrance requirements when making schedule changes.

<b>Bishop Kelly High School</b> <b>Course/Class Request Change Form</b>	
Name _____	Date _____
Change Requested _____	
Reason _____	
_____	
Student Signature _____	
Parent Signature _____	
Current Teacher Signature _____	
Future Teacher Signature _____	